

ADAMAWA STATE POLYTECHNIC, YOLA

(OFFICE OF THE REGISTRAR)

**INVITATION FOR PREQUALIFICATION FOR YEARS 2016, 2017 & 2018
(MERGED) TETFUND ANNUAL INTERVENTION PROJECTS ADAMAWA STATE
POLYTECHNIC, YOLA**

(1) INTRODUCTION

The Adamawa State Polytechnic, Yola hereby invites competent and interested companies to bid for its proposed 2016, 2017 & 2018 (Merged) Annual Intervention Project.

(2) SCOPE OF WORK

LOT NO JOB DESCRIPTION

Lot 1	Construction and Furnishing of One-Storey Social and Management Sciences (CSMS) Complex comprising various staff offices and 4nr 150 Capacity Classrooms including External works
Lot 2	Construction and Furnishing of one storey Social and Management Sciences (CSMS) Building comprising various staff offices including External works.
Lot 3	Construction furnishing of One-Storey Academic Board room/Offices Complex including External Works.
Lot 4	Procurement of Office Furniture
Lot 5	Procurement of Computers/Accessories
Lot 6	Procurement of Laboratory Equipment for CET, CES, CST and CAT
Lot 7	Procurement of Facilities and Equipment for CSMS and CABS

ELIGIBILITY REQUIREMENTS

All companies wishing to bid for any projects should provide their profiles and copies of the following documents

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2019; with minimum average turnover of N100, million for works;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2019;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2019;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2019 or valid Certificate issued by BPP.

- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Adamawa State Polytechnic or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years-2016, 2017 and 2018.
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications. In case of construction, the technical staff should be registered with COREN, QSRBN, ARCON or CORBON.
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Job Completion Certificates;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (m) For supply of Equipment: Letter of Authorisation from Original Equipment Manufacturer (OEM) is required;
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided (all the eligibility requirements are compulsory for each JV partner).
- (o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) SUBMISSION OF DOCUMENTS

Technical bid documents should be signed and submitted in sealed envelopes, with the LOT number clearly marked at the top left hand corner. The name and address of the company should be written on the reverse side of the envelope. All submission should be addressed to the Registrar, Adamawa State Polytechnic, Yola and delivered by hand not later than **12:00 noon on Friday, 24 May, 2019**.

(5) OPENING OF BID DOCUMENTS

Submitted technical bid documents will be publicly opened immediately after the deadline for submission at **12:00 noon on 24 May, 2019** in the Polytechnic Conference Hall.

GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened.
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;
- (e) Only pre-qualified bidders will be contacted at a later date for collection of tender documents

(f) The polytechnic reserves the right to verify the authenticity of any document submitted to it in response to this advertisement;

(g) The Adamawa State Polytechnic is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at anytime without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED

MANAGEMENT

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